Instructions-Sales Tax Liability Report

Overview
This custom report will allow you to print a Sales Tax Liability Report from R.O. Writer™ for any range. Best of all this report can be printed either on the *CASH BASIS* or *ACCRUAL BASIS*.

PLEASE NOTE: These custom reports are **NOT** covered by any R.O. Writer™ or Back Office support agreements. They are being provided for your use **AS IS**.

How do I install the Sales Tax Liability Report?
    1) Go to www.tboffice.net
    2) Click on the **FREE STUFF** link on the left
    3) Click on the **Installation** link in the download column and SAVE to your hard drive
       (do not select open).
    7) Double click on the Install_SalesTaxLiabilityReport.exe file and run the install program.

    You are now ready to run the report (an icon will be on the desktop to run the program).

How do I run the Report?
Following is a screen shot with brief explanation of the main functions.