

Helpful Hint from PASS Smog Cert Setup

Alternative Smog Cert tracking as a fee rather than a non-taxable part. With this option you can sell a Smog Cert as a fee and still be able to track them in inventory. I tried to come up with a process in R.O.Writer that keeps you compliant with BOE and BAR. After talking with a BOE Representative we determined that setting up the Smog Cert as a non-taxable part or as a fee are both acceptable with BOE as long as the Item has a nomenclature of "Smog Cert or Smog Certification".

When you file your Electronic Sales Tax Report with BOE remember to either select or create the Smog Cert Deduction from the Deductions drop down menu.

Setting up a Smog Cert as a fee and tracking it.

1. Create a "Non-Taxable Fee" in Taxes and Fees for a Smog Cert Fee.

	Fee Name	Account	Fee is % of price
Non-Taxable Fee 1 :	HAZ WASTE FEE	HAZ WASTE FEE	<input type="checkbox"/>
Non-Taxable Fee 2 :	TIRE DISPOSAL	TIRE DISPOSAL	<input type="checkbox"/>
Non-Taxable Fee 3 :	TIRE TAX	TIRE TAX	<input type="checkbox"/>
Non-Taxable Fee 4 :	SMOG CERT FEE	SMOG CERT FEE	<input type="checkbox"/>
Non-Taxable Fee 5 :			<input type="checkbox"/>
Taxable Fee 1 :	ROAD HAZZARD	ROAD HAZZARD	<input checked="" type="checkbox"/> 10.00
Taxable Fee 2 :			<input type="checkbox"/>
Taxable Fee 3 :			<input type="checkbox"/>
Taxable Fee 4 :			<input type="checkbox"/>

2. Create a part in Inventory "Smog Cert" that has the cost \$8.25 currently for a smog cert, with \$0.00 for the sales price. Make sure you make it a stocking part and setup your inventory levels.

Part Number : SMOG CERT Line Code : Package Add: 0.00

Description : SMOG CERTIFICATION UPC code : Other Information :

Alternate # :

Avg. Cost RETAIL DEALER WHSLE JOBBER OTHER

\$8.250 Calc Prices 0.00 0.00 0.00 0.00 0.00 ? Smart Pricing

1st BAR + Cost : \$8.25 On-Hand : 19.00 Total Sold : 0.00

2nd + Cost : 0.00 Stock to : 25.00 Committed : 0.00

3rd + Cost : 0.00 Reorder at : 5.00 On-Order : 0.00

Department : SMOG CERTS + MOQ : 25.00 Package qty : 1.00

Stock Item Size : 1.00

NonStock

Consigned

General Information Other Information Notes Tire Information

Update Fees Stores Cancel Edit Delete Save

- Attach the "Smog Cert Fee" that you created in "Taxes and Fees" to the part. Turn off "Smart Pricing".

The 'Inventory' window displays the 'Other Information' tab. The 'Fee1' dropdown is set to 'SMOG CERT I' with a fee of '\$8.25'. The 'No Smart Pricing' checkbox is checked. The 'Labor Information' section shows 'Additional Time' and 'Additional Charge' both set to '0.00'. The 'Sales History' table shows zero sales for all months from January to December.

Month	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Quantity	0	0	0	0	0	0	0	0	0	0	0	0

- Create a "Parts Kit" and add the part you created.

The 'Parts Kits' window shows a kit named 'SMOG 2 SPEED'. The 'Smart Kit' checkbox is unchecked. A table lists the parts included in the kit:

Qty	Part Number	Description	Price
1	SMOG CERT	SMOG CERT	\$0.00

- Tie that parts kit to your smog operation Jobs

The 'Edit Labor' window shows the 'SMOG/EMISSIONS' category and '001 SMOG TEST, TWO SPEED IDLE TEST' operation. The 'Description' field contains 'SMOG TEST, TWO SPEED IDLE TEST.'. The 'Parts Kit' dropdown is set to 'SMOG 2 SPEED'. The 'Menu' checkbox is checked, and the 'Charge' is set to '\$55.00'.

6. Adding Smog Labor Operation to Repair Order

HAFFLEY, ERIC R.O. # 0000766 1998 FORD EXPEDITION
Created on: 12/27/2010

Edit Customer
First Name: ERIC
Last Name: HAFFLEY
Business: HAFFLEY, ERIC
Address: 4994 MEADOW LARK LANE
City: HERITAGE RANCH
State: CA Zip: 93446

Jobs

Quantity	Part Number	Description	Cost	Charge	Margin
1.00	51-1738	NEW WATER PUMP			
1.00		COOLANT			
1.00		HAZ WASTE FEE			
4.00		HOSE CLAMPS			
JS	5W30	MOTOR OIL CASTROL			
5.00		HAZ WASTE FEE			
1.00	85372	OIL FILTER	6.59		
1.00		HAZ WASTE FEE	1.00		
JS		SMOG TEST, TWO SPEED IDLE TEST	8.25	55.00	63.25
1.00		SMOG CERT	0.00		
1.00		SMOG CERT FEE	8.25		

Editing Part on R.O. #0000766

Part Number: SMOG CERT Line Code: [] To Order
Description: SMOG CERT
Quantity: 1.00 Cost/Unit: \$8.25 Level: RETAIL
Price/Unit: 0.00 Extended: \$0.00 Margin: 0.00%
Premium: 0.00 Menu [x] Taxable []
Supplier: BAR Department: EMISSIONS Technician: JIM SMITH
Fee1: \$8.25 SMOG CERT FEE Fee2: 0.00 None
Job: EC/001 SMOG TEST, TWO SPEED IDLE TEST

7. Tracking Fees in the Reporting Module using Taxes/Fees Detail Report

PASS
4994 Meadow Lark Lane
Heritage Ranch, CA 93446
805-227-0482
BAR# 000000000000 EPA# CAL000000000000

Taxes Detail Report
Profit Center: All Centers
Service Writer: All Service Writers
For the Period 12/26/2010 to 12/26/2010
Printed on 12/26/2010 at 2:30:58PM

Taxes Detail Report Page: 1

R.O. #	Date	Quantity	Amount
HAZ WASTE FEE			
0000766	12/26/2010	1.00	\$2.50
0000766	12/26/2010	5.00	\$1.75
0000766	12/26/2010	1.00	\$1.00
		7.00	\$5.25
SMOG CERT FEE			
0000766	12/26/2010	1.00	\$8.25
0000767	12/26/2010	1.00	\$8.25
0000768	12/26/2010	1.00	\$8.25
		3.00	\$24.75
Grand Total:		10.00	\$30.00

8. Tracking Part Sales in the Reporting Module using Parts Detail Report

PASS
4994 Meadow Lark Lane
Heritage Ranch, CA 93446
805-227-0482
BAR# 000000000000 EPA# CAL000000000000

Profit Center: All Centers
Service Writer: All Service Writers
For the Period 12/26/2010 to 12/26/2010

Parts Detail Report

Supplier	Part Number	Line	Description	Source	Tech	Quantity	Cost	Charge	Margin
Repair Order: 0000766 Date: 12/26/2010									
CARQUEST	51-1738	NWP	NEW WATER PUMP	NonStock	JS	1.00	\$64.99	\$139.79	52.51 %
CARQUEST	COOLANT		COOLANT	Stock	JS	1.00	\$4.50	\$18.00	75.00 %
AC DELCO	CLAMPS		HOSE CLAMPS	NonStock	JS	4.00	\$4.00	\$16.00	75.00 %
GLOBAL OIL COMPANY	5W30		MOTOR OIL CASTROL	Stock	JS	5.00	\$4.70	\$13.45	65.06 %
CARQUEST	85372	CFI	OIL FILTER	NonStock	JS	1.00	\$2.30	\$6.59	65.10 %
BAR	SMOG CERT		SMOG CERT	Stock	JS	1.00	\$8.25	\$0.00	0.00 %
Repair Order: 0000767 Date: 12/26/2010									
BAR	SMOG CERT DYNO		CERTIFICATION	Stock	JJ	1.00	\$8.25	\$0.00	0.00 %
Repair Order: 0000768 Date: 12/26/2010									
BAR	SMOG CERT		SMOG CERT	Stock	JS2	1.00	\$8.25	\$0.00	0.00 %
Grand Total:							\$105.24	\$193.83	45.70 %

Sales include: package savings, coupon